

WOOD STREET MISSION
(A COMPANY LIMITED BY GUARANTEE)

TRUSTEES REPORT & FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021

COMPANY NUMBER: 03849322

REGISTERED CHARITY NUMBER: 1078337

WOOD STREET MISSION

TRUSTEES REPORT & FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

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WOOD STREET MISSION

TRUSTEES AND ADMINISTRATIVE DETAILS FOR THE YEAR ENDED 31 DECEMBER 2021

MEMBERS OF THE BOARD OF TRUSTEES

Chairman

R T Race BSc Hons Chartered FCSI ASIP

Other Members

M N G Evans MBE BSc FCA

Mrs N D Guy

C A Hadfield FRICS

Ms V Jones

Ms J Watson

Mrs E Willder FCMA CIS (Affiliated)

Mrs G Winter BA

MANAGER

Mr D Lynch

REGISTERED OFFICE

Wood Street Mission

26 Wood Street

Off Deansgate

Manchester

M3 3EF

BANKERS

National Westminster Bank Plc

Manchester City Centre Branch

19 Market Street

Manchester

M1 1WR

SOLICITORS

DWF LLP

1 Scott Place

2 Hardman Street

Manchester

M3 3AA

INVESTMENT MANAGERS

Brewin Dolphin Limited (up to 30 June 2022)

1 The Avenue

Spinningfields Square

Manchester

M3 3AP

CCLA (from 1 July 2022)

Senator House

85 Queen Victoria Street

London

EC4V 4ET

INDEPENDENT EXAMINERS

Hurst Accountants Limited

Chartered Accountants and Statutory Auditors

Lancashire Gate

21 Tiviot Dale

Stockport

SK1 1TD

WOOD STREET MISSION

TRUSTEES REPORT FOR THE YEAR ENDED 31 DECEMBER 2021

The Trustees of the charitable company present the financial statements for the year ended 31 December 2021. The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

PRINCIPAL ACTIVITIES IN THE PUBLIC INTEREST

The Charity was founded in 1869. The aim of the Charity is to provide services to the community with a particular emphasis on mitigating the effects of poverty and deprivation on children, young people and their families in Manchester and the surrounding area.

Our vision is a world where no child in Manchester or Salford is living in poverty.

Our mission is to offer practical help to alleviate the effect of poverty on Manchester and Salford families.

We will do this through the following strategic objectives:

- Increase our impact in the delivery of frontline services.
- Use our assets and resources to develop a sustainable organisation responsive to the needs of local families.
- Develop our work to improve the life chances of children in Manchester and Salford and break the cycle of poverty.
- Modernise our services and ways of working so they are in line with best practice.
- Increase our profile in order to generate funds, attract supporters and build relationships.

In planning and delivering our services and activities the Trustees and management of Wood Street Mission confirm that they have complied with the duty in Section 4 of the Charities Act 2011 to have due regard to public benefit guidance by the Charity Commission in delivering the activities undertaken by the Charity.

Wood Street Mission's charitable objective is the relief of persons who are in need hardship or distress and without in any way limiting the generality of the foregoing in particular those persons resident in the former administrative areas of Manchester and Salford.

Wood Street Mission's activities as described in this report are considered to meet the public benefit requirement as specified in the Charities Act 2011.

RESULTS

The results for the year and their impact on the Charity's funds are set out in detail on page 8. The net movement on funds was a deficit of £100,065 (2020: surplus £101,126). As at 31 December 2021, the Charity had total funds of £2,560,649 (2020: £2,660,714) including cash of £131,661 (2020: £219,073).

REVIEW OF ACTIVITIES

As a long standing children's charity, started by local businessman Alfred Alsop in 1869, Wood Street Mission provides practical help to families living in Manchester and Salford to alleviate the day-to-day impact of poverty and to improve the life chances of local children. So, for 152 years, Wood Street Mission has continued to deal with the negative effects that struggling families endure on a daily basis, with the most profound effects manifesting in the children of those families.

With the worldwide COVID pandemic continuing to have ramifications in 2021, the stresses and strains on those families, already struggling, continued to increase. Wood Street Mission, regularly re-evaluated its services and how they were delivered throughout this period, and continued to provide an effective service provision for vulnerable children.

It still remains the case that families receiving assistance from Wood Street Mission are referred, in the first instance, by professionals who provide support to them. These include, Health Visitors, Community Nurses, Social Workers, Housing Officers, Education Support staff and Teachers. After the initial referral, families then self-refer for all the projects that the Charity undertakes for a twelve month period, after which those families which are still in need of help must once again be re-referred by a support worker who has understanding and knowledge of a particular family's circumstances to receive the ongoing packages of support that Wood Street Mission offers.

WOOD STREET MISSION

TRUSTEES REPORT FOR THE YEAR ENDED 31 DECEMBER 2021

The five projects delivered by the Charity in 2021 were as follows:

Family Basics

This project distributed children's clothing, underwear, bedding, toiletries and toys to 1118 families and some 2724 children. This project in particular suffered from another COVID 19 lockdown in the earlier part of the year, although the charity managed to remain operational during this period.

In addition 57 emergency referrals were dealt with and a total of 256 items of nursery equipment were also distributed. An added element to this project was the distribution of refurbished children's bicycles, the Charity having linked up with a local company, which both refurbishes and supplies bicycles for children who wish to access this form of transport/exercise.

Smart Start

The provision of new school uniform, school accessories and new coats, again provided much needed support to assist children not only to access education but also to encourage them to participate fully in proceedings once they are in the school environment.

Some 1392 families, totalling 3035 children, received new school uniform packages for the start of the new school year in September. Each school uniform package was home delivered to families directly by the Charity's chosen supplier. Our commitment to this project remains strong, as it provides a long term opportunity for children to be able to both access and to take a full part in education is essential, thereby breaking the cycle of child poverty.

Books Forever

This project was somewhat hampered due to COVID restrictions still being in place which prevented the charity from delivering the first book roadshow in a school or nursery establishment, until June 2021. However, in the second half of the year, roadshows were delivered in five different venues in total, with a further book club taking place in a community venue, in the October 2021 half term.

Childhood Experiences

Just as the Books Forever project was hampered by the ongoing restrictions, Childhood Experiences suffered similarly. However, as normality slowly began to resume, the Charity was able to deliver one experience, when in December 2021 a group of children were taken to see a performance at The Lowry Theatre.

Christmas

The Christmas distribution reverted back to Wood Street Mission premises this year, with the project having moved away from its traditional home the previous year due to COVID 19 social distancing requirements. Distribution days were spread over a longer period of time in order to ensure that social distancing was still maintained.

Parents and carers were, as in previous years, able to choose the toys and gifts that they wished to give to their children. 1557 families were referred, with some 4149 children receiving toys and gifts, selection boxes and wrapping paper. In total just over 14,000 toys and gifts were distributed.

In addition to the staff team and the team of regular volunteers, a further 207 volunteers from a wide range of companies assisted throughout the distribution period.

The response from donors to this project was, once again, staggeringly generous. The quality and quantity of donations received was immense, with some truly incredible acts of generosity.

Social Media

This continued to be an important tool in our communication with all our stakeholders, over what has been another difficult and challenging twelve months. Thankfully, Wood Street Mission, kept its communication links active and up to date, reaping the investment made pre-pandemic in this element of its operations.

Wood Street Mission will continue to use this medium not only to communicate with various stakeholders but also to highlight the issue of child poverty throughout the cities of Manchester and Salford.

FUTURE PLANS

The Charity's intention is to embark on a new three-year strategic plan, increasing across all our projects the number of children that we are able to support. Plans to develop an outreach version of Family Basics, sadly having been delayed for two years, are now very much back on the agenda.

WOOD STREET MISSION

TRUSTEES REPORT FOR THE YEAR ENDED 31 DECEMBER 2021

STAFF/VOLUNTEERS/SUPPORTERS

All strived incredibly hard for the Charity throughout 2021.

Wood Street Mission is, therefore, immensely grateful to all supporters and donors who yet again proved to be so generous, whether they be individuals, corporate partners, churches, schools, community organisations or trusts. Without this incredible level of support received, Wood Street Mission would simply not have been able to help so many local children. Many thanks to all concerned.

The number of volunteer hours was very much decreased compared with pre pandemic years. with 207 volunteers assisting with the Christmas project, together with a small team of regular volunteers. This represented an approximate total of 1574 volunteer hours being donated to the Charity, equating to an estimated value of some £15,000.

During the year, the Charity's staff once again worked tirelessly to provide struggling families with as much support as was possible, in challenging circumstances. Thank you once again this year to all the members of our team for their commitment and dedication.

Wood Street Mission's staff, volunteers and trustees remain committed to working to improve the life chances of local children throughout Manchester and Salford.

INVESTMENT POLICY AND RETURNS

Surplus resources are invested until they are required for charitable purposes, having taken into account immediate requirements by reference to the Charity's performance and projected cashflow for the next six months. The Charity has adopted a total return policy for its investment income. The Trustees regularly review the Charity's investments in consultation with the Investment Managers within an investment objective and agreed risk profile.

KEY RISKS AND UNCERTAINTIES

The Board has established policies and systems to mitigate risks, which are reviewed each year to ensure they still meet the needs of the Charity.

The principle risks of the Charity are:

- Reputational risk
- The risk of safeguarding incidents
- Investment risk including liquidity and performance

POST BALANCE SHEET EVENTS AND GOING CONCERN

The Coronavirus pandemic placed a strain on the Charity's resources in 2021. However, the Trustees have reviewed the likely demands which will be placed on the Charity in 2022 and beyond and have reasonable expectation it has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements.

RESERVES POLICY

The Charity has substantial reserves of £2,560,649 (2020: £2,660,714), but not all are directly available to spend on its charitable activities. They include:

- Reserves tied up in buildings, other fixed assets and working capital.
- Investment revaluation surpluses.
- Restricted reserves which are only available for the purposes they were donated.
- Accumulated depreciation on fixed assets which is retained as a sinking fund for replacements.
- Twelve months' operating costs of the Charity.

Excluding these reserves, the Trustees regard all remaining reserves available to spend on charitable activities. At 31 December 2021 this amounted to approximately £120,000 (2020: £60,000).

WOOD STREET MISSION

TRUSTEES REPORT FOR THE YEAR ENDED 31 DECEMBER 2021

STRUCTURE, GOVERNANCE AND MANAGEMENT

STATUS OF CHARITY

The Charity is a registered Charity and is incorporated under the Companies Act as a company limited by guarantee. The guarantee of each member is limited to £10 per Trustee, who are the same people as the voting members of the charitable company and is payable in the event of the Charity being wound up and being unable to meet its debts and liabilities. Wood Street Mission is overseen by a Board of Trustees, which meets approximately ten times a year to supervise the operational activities undertaken by the office staff. One third of the Board retire each year and are eligible for reappointment at the Charity's General Meeting.

DIRECTORS

The Directors, who are also the Trustees, who served during the year are listed on page 1. The day to day running and operation of Wood Street Mission is delegated to the Manager. Trustee meetings are held every two months at which Trustees approve items that are their sole responsibility, for example approving annual budgets and the Trustees Annual Report and Accounts.

INDUCTION AND TRAINING OF TRUSTEES

New Trustees are introduced to the Charity, usually by existing Trustees, and given a full background to the Charity's history and current work with families in Manchester and Salford. The manager and other members of staff provide a tour of the facilities and, together with the information on the website, new Trustees have a good grounding in the Charity's activities.

All Trustees are encouraged to attend appropriate external training events where these will facilitate the undertaking of their role.

SUB COMMITTEES OF THE BOARD

There are three subcommittees of the Board, these being the Finance Committee, the Investment Committee and the Remuneration Committee. During the financial year to 31 December 2020 these committees had the following members:

Finance Committee	R T Race BSc Hons Chartered FCSI ASIP M N G Evans MBE BSc FCA C A Hadfield FRICS Mrs E Willder FCMA CIS (Affiliated)
Investment Committee	M N G Evans MBE BSc FCA C A Hadfield FRICS Mrs E Willder FCMA CIS (Affiliated)
Remuneration Committee	Ms J Watson Mrs N D Guy

STAFF PAY AND REMUNERATION

Remuneration of the key management personnel is agreed by the Board based on recommendations of the Remuneration Committee.

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Trustees (who are also the directors of Wood Street Mission for the purposes of company law) are responsible for preparing the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

WOOD STREET MISSION

TRUSTEES REPORT FOR THE YEAR ENDED 31 DECEMBER 2021

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the profit and loss of the charitable company for the year. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees of a Charity must, in determining how amounts are presented within items in the profit and loss account and Charity balance sheet, have regard to the substance of the reported transaction or arrangement, in accordance with generally accepted accounting principles and practice.

By order of the Board


.....
R T Race
Chairman

Date: 28.7.2022

WOOD STREET MISSION

INDEPENDENT EXAMINERS' REPORT TO THE TRUSTEES ON THE UNAUDITED ACCOUNTS OF WOOD STREET MISSION

We report on the financial statements of the company for the year ended 31 December 2021 set out on pages 8 to 21.

This report is made solely to the company's Trustees, as a body, in accordance with section 145 of the Charities Act 2011 and regulations made under section 154 of that Act. Our work has been undertaken so that we might state to the company's Trustees those matters that we are required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's Trustees as body, for our work or this report.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The Trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006. The Charity's Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 ('the 2011 Act') and that an independent examination is needed. We are qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants in England and Wales.

Having satisfied ourselves that the Charity is not subject to audit under part 16 of the Companies Act 2006 and is eligible for independent examination, it is our responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to our attention.


BASIS OF INDEPENDENT EXAMINERS' REPORT

Our examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINERS' STATEMENT

In connection with our examination, no matter has come to our attention:

- (1) which gives us reasonable cause to believe that in any material respect the requirements:
 - accounting records have not been kept in accordance with section 386 of the Companies Act 2006;
 - the accounts do not accord with such records;
 - where accounts are prepared on an accruals basis, whether they fail to comply with relevant accounting requirements under section 396 of the Companies Act 2006, or are not consistent with the Charities SORP (FRS 102)
 - to keep accounting records in accordance with section 130 of the Charities Act; and
- (2) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.


.....
Helen Besant-Roberts
Hurst Accountants Limited
Independent Examiners and Chartered Accountants
Lancashire Gate
21 Tiviot Dale
Stockport
SK1 1TD

Date: 3 August 2022

WOOD STREET MISSION

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2021 (INCORPORATING THE INCOME & EXPENDITURE ACCOUNT)

		Year ended 31 December 2021			Year ended 31 December 2020		
		Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
		£	£	£	£	£	£
Income and endowments from:							
Donations, gifts & legacies	3	236,280	257,950	494,230	326,010	364,446	690,456
Investments	4	21,562	-	21,562	25,990	-	25,990
Other Income		1,234	-	1,234	1,405	-	1,405
Total Income and endowments		259,076	257,950	517,026	353,405	364,446	717,851
Expenditure on:							
Charitable activities	5	518,853	211,174	730,027	455,527	231,961	687,488
Net expenditure / (income) before other recognised gains		(259,777)	46,776	(213,001)	(102,122)	132,485	30,363
Other recognised gains:							
Net gains on investments	9	112,936	-	112,936	70,763	-	70,763
Net movement on funds		(146,841)	46,776	(100,065)	(31,359)	132,485	101,126
Reconciliation of funds							
Total funds brought forward		2,510,926	149,788	2,660,714	2,542,285	17,303	2,559,588
Total funds carried forward	14	2,364,085	196,564	2,560,649	2,510,926	149,788	2,660,714

The above all relate to continuing operations.

There are no other recognised gains or losses other than those noted above and therefore no separate statement of total recognised gains and losses has been prepared.

The notes on pages 11 to 21 form part of the financial statements.

WOOD STREET MISSION**BALANCE SHEET AS AT 31 DECEMBER 2021**

COMPANY NUMBER: 03849322

	Note	31 December 2021 £	31 December 2020 £
Fixed assets			
Tangible assets	8	1,115,792	1,138,204
Investment – securities	9	1,305,218	1,287,903
		<u>2,421,010</u>	<u>2,426,107</u>
Current assets			
Debtors	10	29,799	30,661
Cash at bank and in hand	11	131,661	219,073
		<u>161,460</u>	<u>249,734</u>
Current liabilities			
Creditors: amounts falling due within one year	12	(21,821)	(15,127)
		<u>139,639</u>	<u>234,607</u>
Net assets		<u>2,560,649</u>	<u>2,660,714</u>
The funds of the Charity			
Unrestricted funds		1,620,086	1,760,927
Designated funds		523,499	523,499
Revaluation reserve		220,500	226,500
		<u>2,364,085</u>	<u>2,510,926</u>
Unrestricted funds	14b	2,364,085	2,510,926
Restricted funds	14c	196,564	149,788
		<u>2,560,649</u>	<u>2,660,714</u>
Total Charity funds at 31 December 2021	14	2,560,649	2,660,714

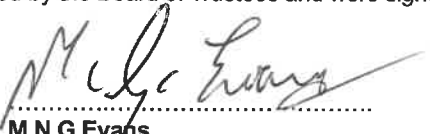
The Trustees consider that the company is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006 ("the Act") and members have not required the company to obtain an audit for the year in question in accordance with section 476 of the Act.

The Trustees acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The financial statements on pages 8 to 21 were approved by the Board of Trustees and were signed on its behalf by:


 R T Race

Date: 28.7.2022


 M N G Evans
 Date: 28 July 2022

The notes on pages 11 to 21 form part of the financial statements.

WOOD STREET MISSION

CASHFLOW STATEMENT FOR THE YEAR ENDED 31 DECEMBER 2021

COMPANY NUMBER: 03849322

	Note	31 December 2021 £	31 December 2020 £
Cashflows from operating activities			
Net (expenditure)/income for the year		(100,065)	101,126
Depreciation		37,412	33,531
(Gains) on investments		(112,936)	(70,763)
Decrease in debtors		862	41,959
Increase in creditors		6,694	4,251
Net cash (used)/generated from operating activities		(168,033)	101,602
Cashflows from investing activities			
Purchase of tangible fixed assets		(15,000)	-
Purchase of investments		(383,009)	(179,363)
Proceeds on sale of investments		478,630	224,607
Net cash generated in investing activities		80,621	45,244
(Decrease)/increase in cash and cash equivalents in the year		(87,412)	146,846
Cash and cash equivalents at the beginning of the year		219,073	72,227
Cash and cash equivalents at the end of the year	11	131,661	219,073

1. ACCOUNTING POLICIES

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) (Charities SORP (FRS 102)), the Financial Reporting standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Wood Street Mission meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

Company Status

The Charity is limited by guarantee and incorporated in England and Wales, registered number 03849322. The address of its registered office is Wood Street Mission, 26 Wood Street, Off Deansgate, Manchester, M3 3EF.

In the event of the company being wound up, the liability in respect of the guarantee is limited to £10 per Trustee who are the same people as the voting members of the charitable company.

Going Concern

The Trustees have reviewed the likely demands which will be placed on the Charity and have reasonable expectation it has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements.

Basis of accounting

The financial statements are prepared in accordance with the historical cost convention as modified to include the revaluation of land and buildings and investments.

Basis of accounting for income and expenditure

All incoming and outgoing resources are accounted for in the Statement of Financial Activities and include:

Incoming resources

(a) Investment income

Investment income is accounted for when receivable.

(b) Legacies and donations

Legacies and donations are accounted for when received by the Charity.

(c) Gifts in kind

Gifts in kind are included as an incoming resource in the Statement of Financial Activities at market value, except where it is difficult to ascribe a value to the benefit received by the Charity.

(d) Government grants

Grants of a revenue nature are recognised in the statement of financial activities in the same period as the related expenditure.

Resources expended – costs

Charitable expenditure

Charitable expenditure includes all expenditure directly related to the objectives of the Charity. Where expenditure is incurred on several activities, it is apportioned based on the percentage of that resource utilised. Management and Administration costs represent expenditure incurred in the management of the Charity's assets and compliance with constitutional and statutory requirements and are apportioned to charitable expenditure.

WOOD STREET MISSION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

1. ACCOUNTING POLICIES (*continued*)

Taxation

The Charity has been granted exemption by the Commissioners of the Inland Revenue from taxation on its charitable activities under the provisions of Section 505 of the Income and Corporation Taxes Act 1988. Irrecoverable value added tax is included in the cost of the item to which it relates.

Depreciation

All tangible fixed assets are stated at cost or valuation less depreciation. Depreciation is provided using the following rates which reflect the anticipated useful lives of the assets after allowing for estimated residual values:

Buildings	2% straight line
Furniture fixtures and fittings	10%-20% straight line/reducing balance
Computer equipment	25%-33½% straight line
Motor vehicles	33½% straight line

Investment securities

Fixed asset investments are a form of financial instrument and are initially recognised at their transaction cost and subsequently restated at market value. Realised and unrealised gains and losses are shown separately in the heading 'net gains/losses on investment' in the Statement of Financial Activities (incorporating the income and expenditure account).

Debtors

Trade and other debtors are recognised at the settlement amount. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Financial instruments

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Funds

(a) Restricted

Represents funds where the use has been restricted by the donor or by the terms of an appeal.

(b) Designated

Represents funds earmarked for future projects.

(c) Unrestricted

Represents the general fund of the Charity which receives all other income and to which Direct Charitable Expenditure not covered by Restricted funds is charged together with Indirect Expenditure.

1. ACCOUNTING POLICIES (continued)**Liabilities and provisions**

Liabilities are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide. Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability.

Pensions

The Charity operates a defined contributions pension scheme. The scheme and its assets are held by independent managers. The pension charge represents contributions due from the Charity in the year.

2. JUDGEMENTS IN APPLYING ACCOUNTING POLICIES AND KEY SOURCES OF ESTIMATION UNCERTAINTY

Preparation of the financial statements requires management to make significant judgements and estimates. The items in the financial statements where their judgements and estimates have been made include:

Tangible fixed assets

The management of the Charity exercises judgement in estimating the useful economic life of the freehold property, fixtures and fittings, computer equipment and motor vehicles. The net book value of these assets is disclosed in note 8.

Accruals

Accruals are entered in the financial statements based on management expectations, taking into account various business and economic factors relevant to each individual item. The total value of accruals is disclosed in note 12.

3. INCOME FROM DONATIONS, GIFTS & LEGACIES

	Year ended 31 December 2021	Year ended 31 December 2020
Grants, donations and gifts	408,744	592,743
Legacies	18,528	8,222
Gifts in kind	66,958	89,491
	<u>494,230</u>	<u>690,456</u>

During the year, the Charity received donations in kind to the value of £51,958 (2020: £89,491) in the form of Christmas gifts, school stationery, coats and duvets. They were distributed to families as required throughout the year. The Charity also received the gift of a van to the value of £15,000 which was capitalised and is included in Tangible Fixed Assets.

Similarly, during the year, donations of clothing, bedding, toys and food were received for distribution to families. However, without considerable time and expense it is not practicable to quantify the value attributable to them.

WOOD STREET MISSION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

4. INVESTMENT INCOME

	Year ended 31 December 2021 £	Year ended 31 December 2020 £
Dividends received	21,546	25,881
Interest receivable	16	109
	<u>21,562</u>	<u>25,990</u>

5. RESOURCES EXPENDED

(a) Resources expended in 2021

	Unrestricted Funds £	Restricted funds £	Total £
Charitable activities			
Family Basics	204,517	26,986	231,503
Smart Start (school uniform)	148,368	66,729	215,097
Christmas Appeal	-	103,866	103,866
Books for Ever	49,301	12,575	61,876
Other activities	9,726	1,018	10,744
Fund raising	106,941	-	106,941
	<u>518,853</u>	<u>211,174</u>	<u>730,027</u>
Total resources expended 2021	518,853	211,174	730,027

(b) Resources expended in 2020

	Unrestricted Funds £	Restricted funds £	Total £
Charitable activities			
Family Basics	163,529	72,982	236,511
Smart Start (school uniform)	156,478	33,262	189,740
Christmas Appeal	-	114,887	114,887
Books for Ever	41,709	10,300	52,009
Other activities	10,021	530	10,551
Fund raising	83,790	-	83,790
	<u>455,527</u>	<u>231,961</u>	<u>687,488</u>
Total resources expended 2020	455,527	231,961	687,488

WOOD STREET MISSION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

5. RESOURCES EXPENDED (*continued*)

(c) Resources expended by type in 2021

	Family Basics £	Smart Start (school uniform) £	Christmas Appeal £	Books for Ever £	Other Activities £	Fund Raising £	Total £
Staff costs	121,002	39,221	18,551	18,551	9,351	83,738	290,414
Establishment costs	23,006	7,987	12,359	12,359	-	2,661	58,372
Administration costs	11,491	11,491	11,491	10,574	-	18,341	63,388
Project costs	60,599	149,796	54,863	13,790	1,393	-	280,441
Depreciation	15,405	6,602	6,602	6,602	-	2,201	37,412
Total resources expended in 2021	231,503	215,097	103,866	61,876	10,744	106,941	730,027

Expenditure is allocated on an actual basis.

(d) Resources expended by type in 2020

	Family Basics £	Smart Start (school uniform) £	Christmas Appeal £	Books for Ever £	Other Activities £	Fund Raising £	Total £
Staff costs	136,560	38,229	20,620	18,298	9,334	52,231	275,272
Establishment costs	20,230	7,032	10,858	10,860	-	2,345	51,325
Administration costs	9,377	9,378	9,377	5,946	-	27,538	61,616
Project costs	56,608	129,061	67,992	10,865	1,217	-	265,743
Depreciation	13,736	6,040	6,040	6,040	-	1,676	33,532
Total resources expended in 2020	236,511	189,740	114,887	52,009	10,551	83,790	687,488

Expenditure is allocated on an actual basis.

6. INDEPENDENT EXAMINER REMUNERATION

The independent examiners' remuneration amounts to £500 (2020: £500).

7. STAFF COSTS

	Year ended 31 December 2021 £	Year ended 31 December 2020 £
Wages and salaries	251,010	246,166
Social security costs	17,776	13,473
Other pension costs	14,032	13,270
Other staff costs	7,596	2,363
	290,414	275,272

Neither the chairman nor any other member of the Board received any remuneration for their services or reimbursement of expenses during the year, nor were any trustee expenses incurred.

There were no employees with emoluments above £60,000 (2020: £nil).

WOOD STREET MISSION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

7. STAFF COSTS (continued)

The average weekly number of full-time equivalent employees who were paid was as follows:

	Year ended 31 December 2021	Year ended 31 December 2020
Direct charitable activities	12	10
Management and administration	3	3
	<u>15</u>	<u>13</u>

8. TANGIBLE FIXED ASSETS

	Freehold property £	Van £	Furniture & equipment £	Total £
At 1 January 2021	1,500,501	30,000	35,016	1,565,517
Additions	-	15,000	-	15,000
Disposals	-	(30,000)	-	(30,000)
	<u>1,500,501</u>	<u>15,000</u>	<u>35,016</u>	<u>1,550,517</u>
At 31 December 2021	1,500,501	15,000	35,016	1,550,517
Depreciation				
At 1 January 2021	367,279	30,000	30,034	427,313
Charge	30,010	5,000	2,402	37,412
Disposals	-	(30,000)	-	(30,000)
	<u>397,289</u>	<u>5,000</u>	<u>32,436</u>	<u>434,725</u>
At 31 December 2021	397,289	5,000	32,436	434,725
Net book value				
At 31 December 2021	1,103,212	10,000	2,580	1,115,792
Net book value				
At 31 December 2020	1,133,222	-	4,982	1,138,204

The Charity has chosen to retain the book values of land and buildings which were previously revalued, and not to revalue the assets in the future. All assets are held for charitable purposes.

WOOD STREET MISSION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

8. TANGIBLE FIXED ASSETS *(continued)*

If freehold property had not been revalued, it would have been included in the financial statements at the following amounts:

	31 December 2021 £	31 December 2020 £
Historical cost	1,200,501	1,200,501
Accumulated depreciated based on cost	(317,739)	(293,739)
	<u>882,762</u>	<u>906,762</u>

The property was last valued in 2007 by an independent valuer using market-based evidence of similar properties in the local area. The Trustees review this annually for impairment.

9. INVESTMENTS - SECURITIES

Listed Investments

	31 December 2021 £	31 December 2020 £
Market value		
At 1 January 2021	1,287,903	1,262,384
Additions	383,009	179,363
Sale proceeds	(478,630)	(224,607)
Realised and unrealised bonus/profits	112,936	70,763
	<u>1,305,218</u>	<u>1,287,903</u>
Market Value at 31 December 2021	1,305,218	1,287,903
	<u>297,609</u>	<u>312,061</u>
Fixed interest securities	1,007,609	975,842
Equities in Unit Trusts		
	<u>1,305,218</u>	<u>1,287,903</u>

Individual investments which comprised more than 5% of the market value of the total portfolio were:

	£
MI Select Managers North American Equity	110,663
Vanguard Funds Plc	86,098

The historical cost of the investments is £1,095,201 at 31 December 2021 (2020: £1,112,780).

WOOD STREET MISSION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

10. DEBTORS

	31 December 2021 £	31 December 2020 £
Amounts falling due within one year		
Income tax recoverable	3,887	4,905
Accrued income	5,284	8,916
Investment income	1,958	1,387
Prepayments	18,670	15,453
	<u>29,799</u>	<u>30,661</u>

An impairment loss of £nil (2020: £nil) was recognised against trade debtors.

11. ANALYSIS OF CASH AND CASH EQUIVALENTS

	31 December 2021 £	31 December 2020 £
Cash in hand and at bank	131,661	219,073
	<u>131,661</u>	<u>219,073</u>

12. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31 December 2021 £	31 December 2020 £
Other creditors	10,234	4,330
Accruals	11,587	10,797
	<u>21,821</u>	<u>15,127</u>

13. FINANCIAL INSTRUMENTS

	31 December 2021 £	31 December 2020 £
Financial assets		
Financial assets measured at fair value through income and expenditure	1,305,218	1,287,903

Financial assets measured at fair value through income and expenditure include fixed asset investments.

WOOD STREET MISSION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

14. THE FUNDS OF THE CHARITY

(a) General

Total reserves are represented by the following:

	31 December 2021		31 December 2020	
	£	£	£	£
Freehold building & other fixed assets		1,115,792		1,138,204
Investments		1,305,218		1,287,903
Net current assets:				
Unrestricted	(580,424)		(438,680)	
Designated	523,499		523,499	
Restricted	196,564		149,788	
		139,639		234,607
		2,560,649		2,660,714

(b) Unrestricted funds 2021

	Unrestricted funds £	Designated funds £	Revaluation reserve £	Total £
At 1 January 2021	1,760,927	523,499	226,500	2,510,926
Net movement of funds during the year	(146,841)	-	-	(146,841)
Depreciation on revaluated portion of land and building	6,000	-	(6,000)	-
At 31 December 2021	1,620,086	523,499	220,500	2,364,085

Designated funds relate to a legacy all of which has now been received and which the Trustees have earmarked for future projects.

Unrestricted funds 2020

	Unrestricted funds £	Designated funds £	Revaluation reserve £	Total £
At 1 January 2020	1,786,286	523,499	232,500	2,542,285
Net movement of funds during the year	(31,359)	-	-	(31,359)
Depreciation on revaluated portion of land and building	6,000	-	(6,000)	-
At 31 December 2020	1,760,927	523,499	226,500	2,510,926

Designated funds relate to a legacy which the Trustees have earmarked for future projects.

WOOD STREET MISSION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

14. THE FUNDS OF THE CHARITY (continued)

(c) Restricted funds 2021

These are restricted funds to be used exclusively for expenses relating to the areas below:

	31 December 2020 £	Movement in resources		31 December 2021 £
		Income £	Expenditure £	
Christmas Appeal	149,788	150,642	(103,866)	196,564
Smart Start (school uniform)	-	66,729	(66,729)	-
Family Basics	-	26,986	(26,986)	-
Books for Ever	-	12,575	(12,575)	-
Others	-	1,018	(1,018)	-
	149,788	257,950	(211,174)	196,564

The restricted reserves are held to buy toys and other items for charitable purposes.

Restricted funds 2020

These are restricted funds to be used exclusively for expenses relating to the areas below:

	31 December 2019 £	Movement in resources		31 December 2020 £
		Income £	Expenditure £	
Christmas Appeal	-	264,675	(114,887)	149,788
Smart Start (school uniform)	-	33,262	(33,262)	-
Family Basics	17,113	55,869	(72,982)	-
Books for Ever	-	10,300	(10,300)	-
Others	190	340	(530)	-
	17,303	364,446	(231,961)	149,788

The restricted reserves are held to buy Christmas presents, school uniform, clothing, bedding, books and other items for charitable purposes.

15. ANALYSIS OF ASSETS AND LIABILITIES BY FUND

	31 December 2021			31 December 2020		
	Unrestricted funds £	Restricted funds £	Total £	Unrestricted funds £	Restricted funds £	Total £
Fixed assets	2,421,010	-	2,421,010	2,426,107	149,788	2,426,107
Current assets	(35,104)	196,564	161,460	99,946	-	249,734
Current liabilities	(21,821)	-	(21,821)	(15,127)	-	(15,127)
Net assets	2,364,085	196,564	2,560,649	2,510,926	149,788	2,660,714

The Trustees have designated £523,499 (2020: £523,499) of funds for future projects.

WOOD STREET MISSION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

16. RELATED PARTY TRANSACTIONS

Key management are considered to be the Board of Trustees and they received no remuneration (2020: £nil).

There were no related party transactions in this or the prior year.

17. PENSION COMMITMENTS

The Charity operates a defined contributions pension scheme. The assets of the scheme are held separately from those of the company in an independently administered fund. The pension charge represents contributions payable by the Charity to the fund and amounted to £14,032 (2020: £13,270). Contributions totalling £124 (2020: £77) were payable to the fund at the balance sheet date and are included in creditors. The pension liability and expense are allocated from unrestricted funds.

18. MEMBERS OF THE COMPANY AND ULTIMATE CONTROL

The members of the company have no entitlement to distribution on dissolution of the company. They each have limited liability of up to £10. There is no overall control of this charitable company.